



Placement Information	
Placement Provider	SLT ENT - voice
Placement Provider Trust	East Lancashire Hospitals NHS Trust
Placement Provider Location	St Peter's Primary Health Care Centre (Level 5, Room 5)  Church Street   Burnley   BB11 2DL
Placement Provider Website (if available)	<a href="https://elht.nhs.uk/services/speech-and-language-therapy">https://elht.nhs.uk/services/speech-and-language-therapy</a>
Practice Area	Voice
Practice Educator/s	Student Co-ordinators: Olivia Kenyon ( <a href="mailto:olivia.kenyon@elht.nhs.uk">olivia.kenyon@elht.nhs.uk</a> ) Amy Hilton ( <a href="mailto:amy.hilton@elht.nhs.uk">amy.hilton@elht.nhs.uk</a> )  Potential Practice Educators: Olivia Kenyon Rachel Whitehead
Main Contact Numbers	01254 732866

<p>Required Skills and Pre-Reading</p>	<p><b>Voice</b></p> <p>Students should come prepared and have read through their lecture notes appropriate to the placement provided. In addition to this they should spend time looking at the following texts:</p> <p>Harris, S. (2017) Speech therapy for Dysphonia in The Voice Clinic Handbook Edited by Harris, T. &amp; Howard, D. (2017) Compton Publishing Ltd: United Kingdom.              Jones, S.M. (2016). Laryngeal Endoscopy &amp; Voice Therapy: A Clinical Guide.              Mathieson, L. (2001). Greene &amp; Mathieson's The Voice &amp; its Disorders (6<sup>th</sup> Edition). Whurr Publishers: London and Philadelphia.              RCSLT – position papers: Speech and Language Therapy Endoscopy for voice disordered patients. Position Paper 2008 Royal College of Speech and Language Therapists November 2007;  <a href="http://www.rcslt.org">www.rcslt.org</a> for current research and guidance.</p> <p>Please make yourself familiar with the voice service care pathway:</p> <div style="text-align: center;">               Care Pathway - Voice 2020.docx         </div> <p>In addition to this please read the adjustments/changes to the service in light of Covid-19:</p> <div style="text-align: center;">               ENT Voice pathway without EEL Covid 19         </div>	
	<table border="1" style="width: 100%;"> <tr> <td style="background-color: #ADD8E6;">Maximum Number of Students</td> <td style="text-align: center;">2</td> </tr> </table>	Maximum Number of Students
Maximum Number of Students	2	

<p>Specific Uniform Requirements</p>	<p>Students are required to dress appropriately whilst on placement and wear an identity badge at all times with name and photograph visible. This can be your student ID card. No lanyards – ID badges must be clipped to your uniform. Please note the following:</p> <ul style="list-style-type: none"> <li>• Clothing that is clean and neat. ELHT operate “bare below the elbow”. If you have a uniform for placements from university, this is acceptable.</li> <li>• No jeans/tracksuits/casual wear.</li> <li>• Long hair is tied back and away from the face and secured with modest bands and clips so that it does not interfere with the performance of duties.</li> <li>• Closed toe, flat, dark shoes must be worn in clinical areas at all times.</li> <li>• Religious or cultural headwear which must be fully tucked in around the collar bone and not dangling</li> <li>• One plain metal wedding ring only/small plain earrings/no wrist watches</li> <li>• No nail varnish or acrylic nails</li> </ul> <p>(Taken from the ELHT Uniform/Dress Code Policy)</p> <p>Please bring your own provisions i.e. cup/milk/tea/coffee and utensils as unfortunately we will not be able to provide this or share equipment.</p>
<p>Changing/Locker Facilities</p>	<p>There are no lockers but belongings can be kept in the office.</p>
<p>Additional Occupational Health Screening Needed?</p>	<p>No</p>
<p>Accommodation Information</p>	<p>Accommodation officer ELHT Barbara Blackburn 01254 732591 (covers both hospital sites) or Accommodation.Bookings@elht.nhs.uk</p>
<p>Normal Working Hours / Lunch</p>	<p>9-4:30 (30mins lunch)</p>
<p>Parking</p>	<p>On site car parking is via an underpass from Church Street. (130 spaces). There is a height restriction of 2m on this underpass.</p> <p>Disabled parking - Free Disabled parking for 3 hours is available at the Centre.</p> <p>Car Park Charges are as follows:-</p> <p>0– 10 minutes - Free          10 minutes – 2 hr - £2.00          2 – 3 hr - £3.00          3 – 4 hr - £5.00          4 hr – 12 hr - £10.00          12 hr – 24 hr - £15.00</p> <p>Tickets are issued at the barrier at entrance to the car park.</p> <p>There is also the option to street park in a number of side streets opposite the health centre</p>

Public Transport	St Peters Centre is located within walking distance of Burnley bus station. There are also a number of train stations in Burnley.
Local Shops	Burnley town centre
Nearest Cashpoint	Bank parade (Barclays) – town centre.

**On Arrival**

Place to Report on 1 <sup>st</sup> Day	Please wait in reception on Level 5, St Peter's Primary Health Care Centre (address as above).
Time to Report on 1 <sup>st</sup> Day	9am
PEF Contact	Samantha Heap ( <a href="mailto:Samantha.heap@elht.nhs.uk">Samantha.heap@elht.nhs.uk</a> )

**Sickness**

Person to Report Sickness to	Named practice educator
By Time	9am
Will Practice Educators inform University of absence if tutor visit is scheduled?	No – student to inform.
HEI Academic Contact	UoM - Caroline Spivey MMU – Diane Richardson UCLAN – Alison McGrath

**Facilities and Resources**

Staff Room Facilities	Yes
Canteen Facilities	Access to microwave, fridge, kettle etc on site

Additional Student Support on Placement	No
Learning Facilities on Placement	Yes. Library at main hospital sites. Computer in offices and in resource room Library produced resources
Details of Time for Student Access to Learning Resources	Yes to be negotiated at the beginning of the placement and will be responsive to nature and demand of placement and student needs.
Learning Opportunities on Placement	Voice out patient service (paeds/adults). Assessment and management of speech, voice and swallow in relation to these services. MDT working within the ENT/H&N team.
Learning Outcomes Expected from Placement	Negotiated with students at beginning of placements with mid placement review.

### Contact Details

Name of Practice Educator	Contact Number & Email	Practice Area
Olivia Kenyon	01254 732866 <a href="mailto:Olivia.Kenyon@elht.nhs.uk">Olivia.Kenyon@elht.nhs.uk</a>	Voice
Rachel Whitehead	01254 732866 <a href="mailto:Rachel.Whitehead2@elht.nhs.uk">Rachel.Whitehead2@elht.nhs.uk</a>	Voice